



# CABINET

7 December 2022

A meeting of the CABINET will be held on Thursday, 15th December, 2022, 6.00 pm  
in Town Hall, Market Street, Tamworth

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## A G E N D A

### NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meetings** (Pages 5 - 18)  
*To receive the minutes of the previous two meetings.*
- 3 Declarations of Interest**  
*To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.*  
  
*When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.*
- 4 Question Time:**  
To answer questions from members of the public pursuant to Executive Procedure Rule No. 13
- 5 Matters Referred to the Cabinet in Accordance with the Overview and Scrutiny Procedure Rules**
- 6 UK Shared Prosperity Fund - delivery** (To Follow)  
*(Report of the Leader of the Council)*
- 7 Council Tax Base 2023/24** (Pages 19 - 22)

*(Report of the Portfolio Holder for Finance, Risk and Customer Services)*

- 8 Write Offs 1 April 2022 to 30 September 2022** (Pages 23 - 32)  
*(Report of the Portfolio Holder for Finance, Risk and Customer Services)*
- 9 Infrastructure Funding Statement 2021/22** (Pages 33 - 48)  
*(Report of the Portfolio Holder for Skills, Planning, Economy & Waste)*
- 10 Statements of Common Ground on Planning Issues** (To Follow)  
*(Report of the Portfolio Holder for Skills, Planning, Economy & Waste)*

**11 Exclusion of the Press and Public**

To consider excluding the Press and Public from the meeting by passing the following resolution:-

*“That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public”*

At the time this agenda is published no representations have been received that this part of the meeting should be open to the public.

- 12 Matters referred to Cabinet in accordance with the Overview and Scrutiny Procedure Rules** (Pages 49 - 64)  
*(To receive the Report of the Chair / Vice-Chair with the recommendations of the Infrastructure Safety & Growth Scrutiny Committee)*

Yours faithfully



**Chief Executive**

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**Access arrangements**

*If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail [democratic-services@tamworth.gov.uk](mailto:democratic-services@tamworth.gov.uk). We can then endeavour to ensure that any particular requirements you may have are catered for.*

## **Filming of Meetings**

*The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.*

*If a member of the public is particularly concerned about being filmed, please contact a member of Democratic Services before selecting a seat.*

## **FAQs**

*For further information about the Council's Committee arrangements please see the FAQ page [here](#)*

To Councillors: J Oates, R Pritchard, M Bailey, T Clements, S Doyle, A Farrell and M Summers.

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## **MINUTES OF A MEETING OF THE CABINET HELD ON 1st DECEMBER 2022**

**PRESENT:** Councillors R Pritchard (Vice-Chair), M Bailey, S Doyle, A Farrell and M Summers

The following officers were present: Andrew Barratt (Chief Executive), Stefan Garner (Executive Director Finance), Joanne Goodfellow (Assistant Director Finance), Paul Weston (Assistant Director Assets), Bernadette Flanagan (Senior Elections Officer), Gareth Youlden (Head of Technology and Information Services) and Tracey Pointon (Legal Admin & Democratic Services Manager)

### **76 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors T Clements and Councillor J Oates

Councillor M Summers arrived at 18:11 hrs.

### **77 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

The Deputy Leader made the following statement regarding the Council meeting on Monday 28<sup>th</sup> November – ‘there appears to be some confusion in the public that this meeting was a vote of confidence in the Member of Parliament, there was no confidence motion tabled and no motion calling for him to resign tabled. The authority has no say over who is or is not the Member of Parliament’.

### **78 QUESTION TIME:**

There were no questions

### **79 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

None

### **80 QUARTER TWO 2022/23 PERFORMANCE REPORT**

Report of the Leader of the Council to provide Cabinet with an overview of Council performance, risk and financial health-check towards achieving the strategic projects detailed within the Corporate Plan and Medium-Term Financial Strategy. The information contained within the report covers performance for the second quarter of the financial year (July to September 2022). Corporate Scrutiny considered the report on 17th November 2022.

RESOLVED: That Cabinet

endorsed the contents of the report.

*(Moved by Councillor R Pritchard and seconded by Councillor A Farrell)*

## **81 DRAFT BASE BUDGET FORECASTS 2023/24 TO 2027/28**

Report of the Leader of the Council to inform Members of the re-priced base budget for 2023/24, base budget forecasts for the period 2023/24 to 2027/28 (the 5 Year Medium Term Planning Period) and the underlying assumptions and to consider the future strategy to address the financial trends.

RESOLVED: That Cabinet

1. Approved the technical adjustments and re-priced base budget figures for 2023/24 and indicative budgets to 2027/28 (as attached at Appendix B, C, D, E, F, G and H);
2. consideration be given to the proposed Policy Changes and Capital Programmes, as detailed within the report;
3. consideration be given to the planned changes to Council Tax and Housing Rent for 2023/24, as detailed within the report;
4. Endorsed the decision to freeze pension contributions for 3 years from 2023/24, with an advance payment in April 2023, and
5. Noted that in compliance with the Constitution of the Council, note that the Leader's Budget Workshop considered the budget proposals contained within this report on 30th November 2022.

*(Moved by Councillor R Pritchard and seconded by Councillor S Doyle)*

## **82 TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY MID-YEAR REVIEW REPORT 2022/23**

Report of the Portfolio Holder for Finance, Risk and Customer Services to present to Members the Mid-year Review of the Treasury Management Strategy Statement and Annual Investment Strategy.

RESOLVED: That Cabinet

Agreed that Council be requested to approve the Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2022/23.

*(Moved by Councillor M Bailey and seconded by Councillor R Pritchard)*

### **83 LOCAL COUNCIL TAX REDUCTION SCHEME 2023/24**

Report of the Portfolio Holder for Finance, Risk and Customer Services to advise members that the Local Council Tax Reduction Scheme for working age customers for 2023/24 should include continued alignment to Applicable Amounts with those of Housing Benefit.

RESOLVED: That Cabinet

1. endorsed the proposed recommended changes as detailed; and
2. Agreed that the planned review for the introduction of a banding scheme for Council Tax Reduction be deferred until 2024 and that the current scheme for working age customers continues to be aligned to Applicable Amounts with those of Housing Benefit for 2023/24.

*(Moved by Councillor M Bailey and seconded by Councillor R Pritchard)*

### **84 iTRENT HR AND PAYROLL SYSTEM**

Report of the Portfolio Holder for Finance, Risk and Customer Services to request that members approve the following for the move of the Council's HR and Payroll system (iTrent), to cloud hosted Software as a Service (SaaS) provided by MHR (the application vendor) –

- The re-purposing of existing capital scheme for Time Recording System of £15,000 no longer required, to part fund the move of iTrent to MHR hosted SaaS.
- Allocation of £20,000 from the DLUHC cyber grant to part fund the move of iTrent to MHR hosted SaaS.

- The addition of a new scheme to the capital programme – iTrent HR and Payroll SaaS with a total capital budget of £46,000, funded by the two elements above and an £11,000 contribution from existing ICT capital budget.
- Procurement waiver for a 5-year contract with MHR for provision of iTrent HR and Payroll system on a hosted Software as a Service basis.

RESOLVED: That Cabinet

approved the financial aspects detailed above as well as the waiver to the procurement requirement of Financial Guidance for the direct award of a new 5-year contract with MHR for provision of iTrent HR and Payroll system on an MHR Cloud hosted Software as a Service basis.

*(Moved by Councillor M Bailey and seconded by Councillor S Doyle)*

## **85 PURCHASE OF A DIGITAL SOLUTION TO SUPPORT THE IMPLEMENTATION OF THE ELECTIONS ACT**

Report of the Returning Officer to seek approval from Cabinet to purchase, in December 2022, the Modern Polling system supplied by Modern Democracy which will facilitate the implementation of the Elections Act 2022 legislation.

RESOLVED: That Cabinet

1. Approved the immediate purchase of the Modern Polling system and to enter a 4-year contract for the system with Modern Democracy; and
2. endorsed that the Returning Officer sign the necessary contractual agreements to facilitate the changes in legislation and ensure effective governance of the associated processes.

*(Moved by Councillor R Pritchard and seconded by Councillor M Bailey)*

## **86 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor R Pritchard and seconded by Councillor A Farrell)*



**87 DELIVERY OF HOUSING REPAIRS USING A PRICE PER PROPERTY MODEL**

Report of the Portfolio Holder for Homelessness Prevention and Social Housing to set out the proposals for implementing changes within the pricing mechanism for housing repairs from the use of a Schedule of Rates [SOR] to a Price Per Property [PPP].

RESOLVED: That Cabinet

1. Agreed that the existing Schedule of Rates used for pricing housing repairs is replaced by a Price Per Property mechanism.
2. Approved the Price Per Property of £381.63 as set out in the report and agreed the implementation with effect from 1st April 2023. The annual cost will vary based on the actual number of properties in management; and
3. Agreed that the existing contract is amended by formal variation to reflect the move from Schedule Of Rates to a Price Per Property.

*(Moved by Councillor A Farrell and seconded by Councillor S Doyle)*

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Leader

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## **MINUTES OF A MEETING OF THE CABINET HELD ON 10th NOVEMBER 2022**

**PRESENT:** Councillor J Oates (Chair), Councillors R Pritchard (Vice-Chair), M Bailey, T Clements, S Doyle, A Farrell and M Summers

The following officers were present: Andrew Barratt (Chief Executive), Matthew Fletcher (Head of Economic Development and Regeneration) and Tracey Pointon (Legal Admin & Democratic Services Manager)

### **65 APOLOGIES FOR ABSENCE**

None

### **66 MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 20th October 2022 were approved as a correct record.

*(Moved by Councillor M Summers and seconded by Councillor R Pritchard)*

### **67 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **68 QUESTION TIME:**

There were no questions

### **69 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

Councillor R Claymore Chair of Health & Wellbeing Scrutiny Committee attended to update Cabinet and to make recommendations to it following consideration of matters by the Health & Wellbeing Scrutiny Committee.

At its meeting on 18th October 2022, the Health & Wellbeing Scrutiny Committee received the Safeguarding Children and Adults at Risk of Abuse Report (April to September 2022).

The Report provided an overview of the Safeguarding training provided to all staff and the suicide prevention training which was also available. The scrutiny committee sought clarification on which training was mandatory. It was reported that all staff completed Level 1 Safeguarding training. In terms of the suicide prevention training it was reported that teams were identified and relevant staff were encouraged to attend. The Committee debated whether it would be appropriate for public facing staff roles to be more aware of suicide prevention and training related to this.

Following its consideration of the above item, the Committee agreed to make the recommendation to Cabinet as set out below.

### **Recommendations**

**RESOLVED** that the Committee recommend to Cabinet that it consider whether all public facing staff should complete suicide prevention / awareness training.

*(Moved by Councillor D Maycock and seconded by County Councillor T Jay)*

**RESOLVED:** That Cabinet

1. Agreed that the recommendation as worded above is referred to the Chief Executive and Head of Paid Service to expediate suicide and awareness training to all public facing staff as appropriate
2. Agreed that all Councillors should receive Mental Health First Aid Training
3. Agreed that a session is organised for all Councillors to receive a presentation from the Samaritans to update Councillors on the ongoing work; and
4. Agreed to release specific contingency where necessary to allow this training to go ahead.

*(Moved by Councillor J Oates and seconded by Councillor T Clements)*

## **70 GUNGATE REGENERATION PROGRAMME TERMS OF REFERENCE**

Report of the Portfolio Holder for Skills, Planning, Economy & Waste to provide Cabinet with a proposed governance structure for the Gungate Regeneration programme, to oversee the development and delivery of emerging projects, within scope of the wider programme.

**RESOLVED:** That Cabinet

1. Approved the terms of reference for the Gungate Regeneration programme

*(Moved by Councillor S Doyle and seconded by Councillor R*

*Pritchard)*

The following recommendation in the report from Corporate Scrutiny was not moved

Considered the proposals from Corporate Scrutiny Committee, that a member of one the opposition parties become a board member

## **71 REGULATION SOCIAL HOUSING FOR THE COUNCILS OWN STOCK**

Report of the Portfolio Holder for Homelessness Prevention and Social Housing To set out the Regulator Social Housing (RSH) revised approach for consumer regulation across its council housing services

To update Cabinet on the proposals within the Government's Social Housing (Regulation) Bill and the Council's preparedness for it across its council housing services

To update Cabinet on discussions arising from the Homelessness Prevention and Social housing Sub-committee specifically in relation to:

- The Government's proposed rent cap & HRA business planning requirements
- Tenant representation on the committee

RESOLVED: That Cabinet

1. Acknowledged the detail shared with Homeless Prevention and Social Housing Sub-Committee on 12th October 2022, shown in full at Annex 1.
2. Endorsed the findings from the external Self-Assessment shown at Annex 2
3. Delegated authority to the Council's Monitoring Officer to ensure nominated representatives from the Tenants Consultative Group (Chair &/or Vice Chair) form part of the Council's Homelessness Prevention and Social Housing Sub-Committee in compliance with the Council's constitutional & legal framework; noting the Committee fully supported this at their meeting on the 12th of October 2022
4. Approved the self-assessment improvement framework shown at Annex 3; referring it to Corporate Scrutiny for further development on 17th November 2022; delegating the SMART detail to the Portfolio Holder for Homelessness Prevention and Social Housing
5. Approved retrospectively the response to DLuCH on the proposed rent cap shown at Annex 4 and discussed at the Council's Homelessness Prevention and Social Housing

## Sub-Committee on 12th October 2022

6. Delegated authority to the Portfolio Holder Homeless Prevention and Social Housing to agree the consultation arrangements with Tenants and Leaseholders on the HRA business plan arrangements following the Government's announcement on the rent cap and its associated impact on financial planning.
7. Delegated approval to the Head of Paid Service and Chief Executive to approve the resourcing arrangements; noting policy changes of £100k are being built into the Council's budget setting processes (subject to approval) to deliver the improvement plan and
  - a. ensure the Council complies with the Regulators decision statement on the submission of new tenant satisfaction measures

*(Moved by Councillor A Farrell and seconded by Councillor T Clements)*

**72 GRANT SUPPORT FOR TAMWORTH PRIDE EVENT**

Report of the Portfolio Holder for Environment, Entertainment and Leisure to recommend an ongoing annual grant of £5,000 toward the Tamworth Pride Event.

RESOLVED: That Cabinet

1. approved the release of £5k annually from the contingency budget to be used as a grant donation towards Tamworth Pride for a period of three years; and
2. Agreed to give authority to the Theatre, Artistic and Events Manager to release the grant annually to the Tamworth Pride Committee, upon conditions detailed below.

**Conditions**

Awarding an ongoing grant commits TBC to an expense, and risk, should a fall in event standards occur. It is recommended a grant is committed annually for 3 years, subject to:

1. a written de-brief from the Pride Committee, after the event.
2. submission of plans for the following year.

*(Moved by Councillor R Pritchard and seconded by Councillor J Oates)*

**73 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor J Oates and seconded by Councillor R Prtichard)*

#### **74 SENIOR REGENERATION OFFICER ROLE**

Report of the Portfolio Holder for Skills, Planning, Economy & Waste to seek approval to use contingency funds in order to make the role of Senior Regeneration Officer full time on the establishment.

**RESOLVED:** That Cabinet approved the recommendations in the report

*(Moved by Councillor S Doyle and seconded by Councillor T Clements)*

#### **75 RECOVERY & RESET PROGRAMME UPDATE**

Report of the Leader of the Council to update Cabinet on progress of the Recovery & Reset Programme specifically on the: -

- Timeline for interim premises arrangements pending the outcome of the Levelling Up Bid for 2022
- Options for de-commissioning Marmion House to compliment timeline for its disposal by 2025 onwards
- Interim Options for Customer Service front reception arrangements up until Spring 2025
- Update on the Service Redesign project within Recovery and Reset aimed at targeted service reviews

**RESOLVED:** That Cabinet

1. Approved the updated timeline shown in the report endorsing the Council's interim premise & customer front reception arrangements until 2025/2026
2. Noted the Council's permanent office arrangements will be reported separately once the outcome of the Levelling Up Bid is announced; detailed in the report to Full Council on 05th July 2022

3. Redacted
4. Approved acceleration of de-commissioning Marmion House  
Part redacted
5. agreed that the Council's other assets/premises will be used to maximise opportunities for agile/hybrid working to support rationalisation of Marmion House, specifically the Depot, Town Hall and Assembly Rooms.
6. Agreed to support a review of member requirements for in/out of hours office accommodation so that this can be linked to the use of space across all assets
7. Approved the continuation of interim front reception arrangements; set out in section 6. Namely that the Tamworth Information Centre at the Assembly Rooms will continue to signpost and triage face-to-face contacts whilst accelerating and promoting digital access for routine, high volume transactions
8. Approved the Vulnerability offer detailed in the report which will see customer services signpost to a range of partner organisations based on their assessed needs; the detail of which is set out at annex two
9. Endorsed the Community Impact Assessment for the interim customer service reception arrangements shown at annex 5.
10. Redacted
11. Redacted
12. Approved findings reported within the Community Warden Review set out at annex three. Agreeing option four set out at 7.2 in the report; creating a neighbourhood impact service focused on corporate anti-social behaviour and estate management; thereby
  - i. Delegating approval to Appointments & Staffing to agree detail and oversee organisational impacts in line with the Councils employment & Stability Policy
13. Endorsed the Community Impact Assessment for the proposed Neighbourhood Impact service shown at annex 6.
14. Redacted
15. Redacted  
*(Moved by Councillor J Oates and seconded by Councillor M Summers)*

Recommendations: 14 & 15 were moved by Councillor Summers and these recommendations were approved.



Leader

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15 December 2022

**Report of the Portfolio Holder for Finance, Risk and Customer Services****Council Tax Base 2023/24****Exempt Information**

None

**Purpose**

To report the Council Tax Base for the Borough Council for 2023/24.

**Recommendations**

**That Tamworth Borough Council resolves its calculation of the Council Tax Base for the year 2023/24 to be 23,376 (2022/23 – 22,968).**

**Executive Summary**

The Borough Council is required to calculate its Council Tax Base for each financial year and notify Staffordshire County Council, The Office of the Police and Crime Commissioner Staffordshire and Staffordshire Commissioner Fire and Rescue Authority by 31 January preceding that financial year.

The Authority is required to approve the Council Tax Base.

The Council Tax Base is the total of the number of domestic properties in the Borough, after making deductions for exempt dwellings and for the granting of reliefs and discounts for disabled occupiers, single occupiers and as appropriate empty properties.

The Tax Base calculation has included an element for the Council Tax Reduction Scheme (the replacement for Council Tax Benefit). The estimated amount of Council Tax Support payable for 2023/24 is converted into the equivalent number of whole properties which are deducted from the total. Local Council Tax Reduction Scheme claims have remained consistent since the start of the financial year at £4.6m.

**Options Considered**

Not applicable.

**Resource Implications**

The figure for 2023/24 Council Tax Base is calculated at 23,376 which represents an increase of 408 or 1.8%.

**Legal/Risk Implications Background**

If the base is not set in the legally required timeframe, it can be calculated by precepting authorities and imposed upon us.

**Equalities Implications**

Not applicable.

## **Environment and Sustainability Implications (including climate change)**

Not applicable.

## **Background Information**

Under the Local Government Finance Act 1992 as amended the Borough Council is required to calculate its Council Tax Base for each financial year and is required to notify Staffordshire County Council, The Office of the Police and Crime Commissioner Staffordshire and Staffordshire Fire Authority by 31 January preceding that financial year.

In accordance with the Local Authority (Calculation of Council Tax Base) Regulations 1992 as amended, the Tax Base for the year 2023/24 is calculated by applying a formula  $A \times B$ .

A is the number of properties in each band (expressed as a number of band D equivalents).

B is the Authority's estimate of its collection rate for that year. It is recommended that this should be 97.9%. (The current year collection rate is 97.6%, a slight increase on the previous year of 97.5%). It is evident that collection levels are still being affected by the current economic position on our residents.

Applying the collection rate to A gives a Council Tax Base of 23,376 ( $23,877.8 \times 97.9\%$ ).

### **Report Author**

Michael Buckland – Head of Revenues and Benefits, Telephone 01827 709523  
e-mail [michael-buckland@tamworth.gov.uk](mailto:michael-buckland@tamworth.gov.uk)

### **List of Background Papers**

Local Government Finance Act 1992  
Local Authority (Calculation of Council Tax Base) Regulations 1992  
Local Government Finance Act 2012  
Local Authority (Calculation of Council Tax Base) (England) Regulations 2012

### **Appendices**

**Appendix A** – Council Tax Base Calculation 2023/24

<b>Appendix A</b>				
Band		Band D Equivalent Properties	LCTS adjustment	<i>Total</i>
A		5,478.1	-1329.9	4,148.2
B		8,611.5	-786.3	7,825.2
C		5,023.8	-213.2	4,810.6
D		3,703.9	-63.0	3,640.9
E		2,513.6	-26.6	2,487.0
F		773.0	-7.0	766.0
G		195.4	-0.5	194.9
H		5.0	0.0	5.0
<b>Total</b>		26,304.3	<b>-2,426.5</b>	23,877.8
	x 97.90%	25,751.9	<b>-2,375.5</b>	23,376.4
<b>Council Tax Base</b>				<b>23,376</b>

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15 DECEMBER 2022

## Report Of the Portfolio Holder for Finance, Risk And Customer Services

WRITE OFFS - 1<sup>ST</sup> APRIL 2022 - 30<sup>TH</sup> SEPTEMBER 2022**Exempt Information**

None

**Purpose**

That Members endorse the amount of debt written off for the period 1<sup>st</sup> April 2022 to 30<sup>th</sup> September 2022.

**Recommendations**

It is recommended that Members endorse the amount of debt written off for the period of 1<sup>st</sup> April 2022 to 30<sup>th</sup> September 2022 – **Appendix A-E**.

**Executive Summary**

The Assistant Directors and Heads of Service are responsible for the regular review of debts and consider the need for write off and authorise where necessary appropriate write offs in line with the Corporate Credit Policy.

<b>Type</b>	<b>01/04/22 – 30/09/22</b> <b>£ p</b>
Council Tax	£12,859.39
Business Rates	(£51.02)
Sundry Income	£0.00
Housing Benefit Overpayments	£9,062.37
Housing	£49,104.60

**Options Considered**

A revised approach to the calculation of Business Rates bad debt has been developed which involves a review of all of the outstanding debts to ascertain whether they are likely to be collectable. This has then been used to determine the balance to apply the usual aged debtor percentage.

<b>Business Rates</b>	<b>01/04/22 – 30/09/22</b> <b>£ p</b>
Bad Debt provision as per NNDR 3	(£942,985.29)
Amount written off to date	(£51.02)
Amount remaining	(£943,036.31)

Whilst reported collection rates are marginally ahead of target at the moment, it is too early to know what effect the pandemic will ultimately have on the economy and residents ability to pay in the future.

The pandemic has affected people in a number of ways and many of our residents/customers continue to be financially impacted by the crisis, but it should be noted that at present we would not consider the write off of debts unless we have pursued them to the fullest extent (and as a last resort).

**Resource Implications**

The write offs detailed are subject to approval in line with the Corporate Credit Policy/Financial Regulations and have been provided for under the bad debt provision calculation.

**Legal/Risk Implications Background**

Not applicable.

**Equalities Implications**

Not applicable.

**Environment and Sustainability Implications (Including Climate Change)**

Not applicable.

**Background Information**

This forms part of the Council’s Corporate Credit Policy and effective management of debt. The Council is committed to ensuring that debt write offs are kept to a minimum by taking all reasonable steps to collect monies due. There will be situations where the debt recovery process fails to recover some or all of the debt and will need to be considered for write off in accordance with the schemes of delegation prescribed in the Corporate Credit Policy.

The Council views such cases very much as exceptions. Before writing off debt, the Council will satisfy itself that all reasonable steps have been taken to collect it and that no further recovery action is possible or practicable. It will take into account the age, size and types of debt together with any factors that it feels are relevant to the individual case.

Debt Write Off

Authorisations are needed to write off debt:

<b>Authority</b>	<b>Account Value</b>
Executive Director/Assistant Director (or authorised delegated officer)	up to £5,000
Executive Director Finance	£5,001 - £10,000
Cabinet	over £10,000

These limits apply to each transaction.

Bad Debt Provision

The level of the provision must be reviewed jointly by the unit and Accountancy on at least a quarterly basis as part of the management performance review, and the table below



gives the mandatory calculation. Where the debt is less than 6 months old it will be written back to the service unit.

Debt Outstanding Period	Debt Outstanding Provision (net of VAT) %
Between 6 and 12 months old	50%
Between 12 and 24 months old	75%
Over 24 months old	100%

The financial effects of providing for Bad Debts will be reflected in the Council's accounts at Service Unit level.

### **Report Author**

Michael Buckland – Head of Revenues and Benefits, Telephone 01827 70952  
e-mail [michael-buckland@tamworth.gov.uk](mailto:michael-buckland@tamworth.gov.uk)

### **List of Background Papers**

Corporate Credit Policy - effective management of debt.

### **Appendices**

**Appendices A to E** give details of write offs completed for Revenues and Benefits Services and Housing for 01 April 2022 to 30 September 2022.

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# Appendix A

## Summary of Council Tax Write Offs 01/04/2022-30/09/2022

Date of Write Off	Head of Revenues			Assistant Director of Finance (£2,000.01-£5,000)	Executive Director of Finance (£5,000.01-£10,000.00)	£10,000.01 and Over	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
12/07/2022		£255.00								£255.00	1	Hardship
20/07/2022									(£7.41)	(£7.41)		Liability change
21/07/2022			£1,372.36	£4,976.09						£6,348.45	2	Hardship
<b>Q2 Totals</b>	<b>£0.00</b>	<b>£255.00</b>	<b>£1,372.36</b>	<b>£4,976.09</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£7.41)</b>	<b>£6,596.04</b>	<b>3</b>	
<b>Q1 Totals (B/F)</b>	<b>£0.00</b>	<b>£476.18</b>	<b>£1,916.51</b>	<b>£3,911.18</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£40.52)</b>	<b>£6,263.35</b>	<b>3</b>	
<b>Overall Total</b>	<b>£0.00</b>	<b>£731.18</b>	<b>£3,288.87</b>	<b>£8,887.27</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£47.93)</b>	<b>£12,859.39</b>	<b>6</b>	





# Appendix D

## Summary of Benefit Overpayment Write Offs 01/04/2022-30/09/2022

Date of Write Off	Head of Benefits				Executive Director of Finance (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Reversed Write Off	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)						
31.07.2022		£536.02					£536.02		4 < 2 wks o/s due to death	
"					£4,199.16		£4,199.16		1 Bankruptcy	
31.08.2022	£8.58	£132.56					£141.14		2 Not financially viable	
"		£653.59					£653.59		1 < 2 wks o/s due to death	
30.09.2022	£271.66						£271.66		3 < 2 wks o/s due to death	
"		£263.29		£1,072.95			£1,336.24		2 Bankruptcy (Insolvency)	
<b>Q2 Totals</b>	<b>£280.24</b>	<b>£1,585.46</b>	<b>£0.00</b>	<b>£1,072.95</b>	<b>£4,199.16</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£7,137.81</b>	<b>13</b>	
<b>Q1 Totals (B/F)</b>	<b>£128.03</b>	<b>£763.61</b>	<b>£0.00</b>	<b>£1,032.92</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,924.56</b>	<b>12</b>	
<b>Overall Total</b>	<b>£408.27</b>	<b>£2,349.07</b>	<b>£0.00</b>	<b>£2,105.87</b>	<b>£4,199.16</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£9,062.37</b>	<b>25</b>	

Page 30

# Appendix E

## Summary of Housing Write Offs 01/04/2022-30/09/2022

Date of Write Off	Assistant Director - Neighbourhoods				Executive Director of Finance (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off (Write On)	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)	(£2,000.01-£5,000)								
17/08/2022								(£15,368.15)		(£15,368.15)		Supporting People
17/08/2022								(£2,550.39)		(£2,550.39)		Hygiene activity
07/09/2022									(£911.10)	(£911.10)		Credit received following write off
17/08/2022	£30.00	£508.46	£1,028.67							£1,567.13		5 Deceased. No estate
"	£421.91	£7,095.11	£15,966.05	£11,794.73						£35,277.80		63 Statute barred
"		£79.92								£79.92		1 LA Error
22/08/2022	£5,440.50	£1,212.32								£6,652.82		309 Statute barred
22/08/2022	£12,110.10	£12,434.98								£24,545.08		74 Staute barred
<b>Q2 Totals</b>	<b>£18,002.51</b>	<b>£21,330.79</b>	<b>£16,994.72</b>	<b>£11,794.73</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£17,918.54)</b>	<b>(£911.10)</b>	<b>£49,293.11</b>	<b>452</b>	
<b>Q1 Totals (B/F)</b>	<b>£202.57</b>	<b>£3,974.94</b>	<b>£1,720.15</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£6,086.17)</b>	<b>£0.00</b>	<b>(£188.51)</b>	<b>30</b>	
<b>Overall Total</b>	<b>£18,205.08</b>	<b>£25,305.73</b>	<b>£18,714.87</b>	<b>£11,794.73</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£24,004.71)</b>	<b>(£911.10)</b>	<b>£49,104.60</b>	<b>482</b>	





Thursday 15 December 2022

**Report of the Portfolio Holder for Skills, Planning, Economy & Waste**

**Infrastructure Funding Statement 2021/22**

**Exempt Information**

None.

**Purpose**

The purpose of this report is to seek Cabinet approval for the publication of the Infrastructure Funding Statement for 2021/22. Additionally, approval is sought for the allocation of £20,000 of neighbourhood CIL funds to projects proposed by ward members.

**Recommendations**

It is recommended that:

1. Regeneration projects within Tamworth remains the priority for spending the strategic element of CIL;
2. The draft Infrastructure Funding Statement at Appendix A be approved for publication on the Council's website subject to confirmation of the final figures; and
3. £20,000 of CIL neighbourhood funds be allocated to the projects proposed by the members for Spital and Wilnecote (£10,000 to each).

**Executive Summary**

The Council is required to produce an annual Infrastructure Funding Statement (IFS) in order to give communities a better understanding of how developer contributions have been used to deliver infrastructure in their area. A copy of the draft IFS for 2021/22 is included at Appendix A.

It is recommended that the spending priority for the strategic element of Community Infrastructure Levy income remains as 'regeneration projects within Tamworth' and that Cabinet approve the publication of the IFS. It is also recommended that £20,000 of the neighbourhood element of CIL income be allocated to projects in Spital and Wilnecote wards.

**Options Considered**

Infrastructure Funding Statement

The Council is required to publish an Infrastructure Funding Statement (IFS) by the end of 2022 and the majority of the content is factual and prescribed by guidance published by Government. Therefore, no alternative options have been considered for this element.

Part of the required IFS is a section setting out the Council's priorities for spending the strategic element of CIL income. At the Cabinet meeting of 08 April 2021, which approved the 19/20 IFS, the strategic priority was set as 'regeneration projects within Tamworth'. Alternative priorities could be set, provided that they are within the framework set out in the relevant regulations. No specific projects have been identified within the timeframe that the Infrastructure Funding Statement covers, however a number of projects are being explored currently and an update will be able to be provided within the 2022/23 Infrastructure Funding Statement. It is therefore considered that retaining 'regeneration projects within Tamworth' as the spending priority would allow sufficient flexibility for relevant projects to come forward.

### Neighbourhood CIL allocation

Cabinet could determine not to allocate funds from the neighbourhood element of CIL to one or both of the proposed projects and retain the funds for future projects. However, as the applications for funding have been submitted and considered in accordance with the agreed procedure, this is not considered to be the most appropriate option.

## **Resource Implications**

### Infrastructure Funding Statement

The draft IFS at Appendix A sets out the income, allocation, and expenditure of planning obligations (both via s106 agreements and CIL) during the period 01 April 2021 to 31 March 2022. There are no resource implications associated with the publication of the Infrastructure Funding Statement.

### Neighbourhood CIL allocation

At 01 December 2022, £826,789.44 had been collected through the Community Infrastructure Levy. Of this amount 15% (£124,018.41) forms the neighbourhood element and is to be spent on neighbourhood projects in line with the Cabinet decision of 18 February 2021 and the procedure established at the Cabinet meeting of 30 June 2022.

At the Cabinet meeting of 18 February 2021 it was resolved to form a budget in 2021/22 of £35,000 (from the neighbourhood portion of CIL income at that point) for Cabinet to allocate on a neighbourhood project basis. An additional £6,208.10 was allocated to the neighbourhood project budget at the Cabinet meeting of 02 December 2021. There is therefore sufficient budget and allocated funds to allow for £20,000 to be allocated to the specific projects set out in this report.

## **Legal/Risk Implications Background**

The relevant legal basis for the collecting and spending of CIL is the Planning Act 2008 (the act) and the Community Infrastructure Levy Regulations 2010 (as amended) (the regulations). The regulations allow a charging authority (in this case the Council) to apply CIL to administrative expenses incurred by it in connection with CIL.

As regards the strategic element, the regulations state that a charging authority must apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area and the act sets out the types of infrastructure to which this element of CIL can be applied. These are:

- (a) roads and other transport facilities,
- (b) flood defences,
- (c) schools and other educational facilities,
- (d) medical facilities,
- (e) sporting and recreational facilities,
- (f) open spaces

At this point, no specific projects have been identified on which to spend the strategic element of CIL. Any project within the proposed broad strategic priority of regeneration would need to fit within one of the categories listed above in order to comply with the regulations.

## **Equalities Implications**

None.

## **Environment and Sustainability Implications (including climate change)**

The proposals set out relate to the delivery of infrastructure to support the sustainable development of Tamworth in line with the objectives of the Local Plan. There are no additional sustainability implications as a result of the proposals set out in this report.

## **Background Information**

### Infrastructure Funding Statement

In 2019 the CIL regulations were amended to include a requirement for councils to produce an annual Infrastructure Funding Statement (IFS) in order to give communities a better understanding of how developer contributions have been used to deliver infrastructure in their area. The statement should include details of the money received through s106 and CIL during the previous financial year and information on what projects that money has been allocated to and/or spent on. The statement should also set out the infrastructure projects or types of infrastructure that the authority intends to fund wholly or partly through CIL.

The IFS sets out income and expenditure of both CIL and s106 income each year along with the Council's spending priorities for the strategic element of CIL. At the Cabinet meeting of 08 April 2021, it was resolved that 'regeneration projects within Tamworth' should be set as the Council's spending priority for CIL. As no specific infrastructure projects have been identified at this time, it is recommended that 'regeneration projects within Tamworth' remains the Council's strategic CIL spending priority until such time as specific regeneration projects, or alternative infrastructure projects, are identified.

### Neighbourhood CIL allocation

A process for the spending of the neighbourhood element of CIL was established at the Cabinet meeting of 30 June 2022. In accordance with that process, councillors were invited to apply for funding for projects within their wards and two such applications were received as follows:

- Cllr Robert Pritchard (Spital) - £10,000 for the provision of a hard surface footpath between Station Fields rail bridge and Anker Valley Estate.
- Cllr Daniel Maycock (Wilnecote) - £10,000 as a contribution towards a number of projects including replacement of play park in Beauchamp (Hockley), new park Tamar, and Nature Reserve Boards.

The applications have previously been considered by members of Cabinet and it is recommended that £10,000 be allocated to each of the proposals.

### **Report Author**

Richard Powell – Planning Policy and Delivery Team Leader

### **List of Background Papers**

Report of the Portfolio Holder for Regulatory & Community Safety – CIL Spending – Cabinet – 08 April 2021.

Report of the Portfolio Holder for Skills, Planning and Waste – Neighbourhood Community Infrastructure Levy - Cabinet - 30 June 2022.

### **Appendices**

Appendix A – Draft 2021/22 Infrastructure Funding Statement

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# Infrastructure Funding Statement

Reporting Period  
**2021/22**

**Tamworth**  
Borough Council

## Contents

1.0.	Introduction.....	2
2.0.	Developer Contributions .....	2
3.0.	CIL and S106 Headline Figures 2021/22.....	4
4.0.	Community Infrastructure Levy Report 2021/22 .....	5
5.0.	S106 Report 2021/22 .....	8
6.0.	Tamworth Borough Council's Priorities towards Future CIL Expenditure.....	11

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## 1.0. Introduction

- 1.1. The Infrastructure Funding Statement (IFS) provides an overview of all financial and non-financial developer contributions relating to Section 106 Agreements (S106) and the Community Infrastructure Levy (CIL) within Tamworth Borough for a given year. Such contributions are sought from developers to provide infrastructure which supports the wider economic and social development of the Borough.
- 1.2. This report offers a summary of how contributions are collected, allocated and spent by Tamworth Borough, including further reference to the Council's future expenditure priorities in relation to CIL income.

### Regulation Requirements

- 1.3. This IFS has been prepared in accordance with the requirements of The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019. In line with government guidance, the information included in this report will be updated annually and subsequently published on the Tamworth Borough Council website.

### Monitoring Period

- 1.4. Unless otherwise specifically stated, the monitoring period for this report is 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022.

## 2.0. Developer Contributions

### Section 106 Planning Obligations (S106)

- 2.1. A Section 106 Agreement (S106) is a legal agreement, typically between an applicant seeking planning permission and the local planning authority, which is used to mitigate the impact of new development upon the local area.
- 2.2. Obligations can only be sought in instances where they are directly related to the development, to which they are reasonably related in both scale and kind, and necessary to ensure an acceptable development in planning terms.
- 2.3. S106 contributions can either be provided on-site, for example through the provision of affordable housing, or off-site in the alternative form of financial payments. Such monies may contribute towards the provision or improvement of infrastructure, such as schools and leisure facilities.
- 2.4. Tamworth Borough Council's requirements for S106 planning obligations are published in the Planning Obligations Supplementary Planning Document (2018), which can be accessed online at <https://www.tamworth.gov.uk/supplementary-planning-documents>.

## Community Infrastructure Levy (CIL)

- 2.5. CIL is a levy mechanism used to secure financial contributions from developers on viable developments. Monies levied and collected through CIL charging can be used to fund the provision, enhancement, maintenance or replacement of infrastructure intended to support the growth and development of Tamworth Borough.
- 2.6. Not all development is liable to financially contribute under CIL. Different forms and scales of development may encounter different charging rates.
- 2.7. The Borough's CIL rates are set out via a published Charging Schedule, which was adopted in August 2018. Further information regarding both CIL liability and charging rates can be found on the following Council webpage: <https://www.tamworth.gov.uk/cil>.

## Infrastructure

- 2.8. S106 and CIL can be used to fund a wide range of infrastructure. For the purposes of this report, examples of infrastructure may be defined as:
  - Roads and other transport facilities;
  - Flood defences;
  - Educational, health and social care facilities;
  - Sporting and recreational facilities; and
  - Open spaces



### 3.0. CIL and S106 Headline Figures 2021/22

The following summaries have been provided in relation to the collection, allocation and expenditure of both CIL and S106 monies during 2021/22. Further detail can be found in the individual reports included in the following section.

#### CIL Headline Figures 2021/22

- Demand notices to the value of **£374,522.43** were issued during the 2021/22 period.
- A total of **£131,891.08** was collected during the financial year from **two liable developments**.
- **£6,594.55** was retained towards the costs of monitoring and administration of CIL. This equates to **5%** of the income received during the year.
- Regulations 59E and 59F apply to a total of **£19,783.66**. Tamworth Borough does not contain any neighbourhood or parish localities, and as such these monies are to be retained for spending in line with Cabinet priorities.
- No CIL income was **allocated** to infrastructure projects during 2021/22.
- No CIL income was **spent** during the given monitoring period.

#### S106 Headline Figures 2021/22

- Agreements were entered into during the year totaling **£12,875.00**. All these funds relate to infrastructure that is the responsibility of Staffordshire County Council, such as highways and education.
- A total sum of **£3,162,422.00** was collected during the year from **six** relevant planning obligations.
- A total of **£531,510.00** was allocated towards two projects but was not spent during the reporting period.
- A total of **£19,000.00** from **two** obligations was spent on infrastructural projects during 2021/22.
- A total of **£4,297,079.21** was retained at the end of the year. This includes commuted sums of **£148,996.03**, which are retained for fund longer term maintenance of infrastructure. A significant proportion of retained income has also been collected towards large scale projects which will take several years to deliver.
- A total of **29 affordable dwellings** have been provided from **two** liable developments.
- **£2,638.68** was spent on monitoring compliance with S106 Agreements.

## 4.0. Community Infrastructure Levy Report 2021/22

The table below sets out CIL income, allocation and spending during the period 2021/22.

Detail	Value (£)	Additional Information
The total value of CIL set out in all demand notices issued in the reported year.	<b>£374,522.43</b>	This is the amount of CIL that became due during the year and where a demand notice was issued requesting payment.
The total amount of CIL receipts for the reported year.	<b>£131,891.08</b>	The total amount was collected from two liable developments.
The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year but which have not been allocated.	<b>£260,012.11</b>	No CIL funds were allocated prior to the period 2020/21.
The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year.	<b>£ Nil</b>	No CIL funds have been allocated during 2020/21.
The total amount of CIL expenditure for the reported year.	<b>£ Nil</b>	No CIL income was spent during 2020/21.
The total amount of CIL receipts, whenever collected, which were allocated but not spent during the reported year.	<b>£ Nil</b>	No CIL income was allocated during 2020/21.
<b>In relation to CIL expenditure for the reported year, summary details of:</b>		
(i) The items of infrastructure on which CIL (including land payments) has been spent, and the amount of CIL spent on each item.	<b>N/A</b>	No CIL income was spent during 2020/21.
(ii) The amount of CIL spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part).	<b>£ Nil</b>	No CIL income was spent during 2020/21.
(iii) The amount of CIL spent on administrative expenses pursuant to Regulation 61, and that amount expressed as a percentage of CIL collected in that year in accordance with that regulation.	<b>£6,594.55</b>	This contributes towards the cost of the software used for the CIL monitoring and administration, equating to 5% of CIL income for the year.

Detail	Value (£)	Additional Information
In relation to CIL receipts, whenever collected, which were allocated but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land payments) has been allocated, and the amount of CIL allocated to each item.	£ Nil	No CIL income was allocated during 2020/21.
<b>The amount of CIL passed to:</b>		
(i) Any parish council under regulation 59A or 59B	£ Nil	There are no parish councils within the administrative area of Tamworth.
(ii) Any person under regulation 59(4)	£ Nil	No CIL income was transferred to any other party during 2020/21.
<b>Summary details of the receipt and expenditure of CIL to which regulation 59E or 59F applied during the reported year including:</b>		
(i) the total CIL receipts that regulations 59E and 59F applied to	£19,783.66	
(ii) the items of infrastructure to which the CIL receipts to which regulations 59E and 59F applied have been allocated or spent, and the amount of expenditure allocated or spent on each item	None	
<b>Summary details of any notices served in accordance with regulation 59E, including:</b>		
(i) the total value of CIL receipts requested from each parish council	N/A	
(ii) any funds not yet recovered from each parish council at the end of the reported year	N/A	
<b>The total amount of:</b>		
(i) CIL receipts for the reported year retained at the end of the reported year other than those to which regulation 59E or 59F applied	£105,512.87	
(ii) CIL receipts from previous years retained at the end of the reported year other than those to which regulation 59E or 59F applied	£211,650.09	
(iii) CIL receipts for the reported year to which regulation 59E or 59F applied retained at the end of the reported year;	£19,783.66	
(iv) CIL receipts from previous years to which regulation 59E or 59F applied retained at the end of the reported year	£39,001.81	

Table 1 Community Infrastructure Levy Report 2021/22

## Notes

### Demand Notices

A demand notice is issued when a development commences, showing the total amount of CIL that is due to be paid in respect of a liable development. The payment of CIL is typically due within 60 days of commencement. Tamworth Borough Council have an installments policy, which means that CIL can be paid across a number of stages, with the number of installments dependent on the total amount of CIL payable. As such, there is a delay between a demand notice being issued and the full payment being received in some cases over 18 months.

### Regulation 59(4)

Part of the CIL regulations covering the passing of any CIL income to any other person for that person to use for the provision, improvement, replacement, operation or maintenance of infrastructure.

### Regulations 59A and 59B

Part of the CIL regulations relating to the payment of CIL income to local councils (such as town or parish councils). As there are no parish councils in Tamworth, these regulations don't apply.

### Regulation 59E

Part of the CIL regulations covering the return of income passed to local councils (see regulations 59A and 59B) where it has not been used or has not been used appropriately.

### Regulation 59F

Part of the CIL regulations covering the CIL income that would've been passed to a local council (see regulations 59A and 59B) but where there are no local councils.

## 5.0.S106 Report 2021/22

The table below provides details of the income, allocation and spending of money provided under planning obligations during 2021/22. The table also contains information on non-monetary contributions where applicable.

Detail	Value (£)	Additional Information
The total amount of money to be provided under any planning obligations which were entered into during the reported year.	£ Nil	An additional £12,875.00 was secured for Staffordshire County Council to be collected by them directly. The total amount to be provided to both councils is £12,875.00.
The total amount of money under any planning obligations which was received during the reported year.	£3,162,422.00	£3,162,422.00 was collected from six obligations.
The total amount of money under any planning obligations which was received before the reported year which has not been allocated by the authority.	£1,657,791.21	Several significant sums have been received towards large infrastructure projects which will take several years to deliver.
<b>Summary details of any non-monetary contributions to be provided under planning obligations which were entered into during the reported year, including details of:</b>		
(ii) in relation to educational facilities, the number of school places for pupils which will be provided, and the category of school at which they will be provided	N/A	Staffordshire County Council are party to all agreements where education related obligations are administered by them directly
(i) in relation to affordable housing, the total number of units which will be provided	29	The 29 dwellings were provided across two developments (24 dwellings provided by permission ref: 0334/2021 and 5 dwellings provided by permission ref: 0189/2021)
The total amount of money (received under any planning obligations) which was allocated but not spent during the reported year for funding infrastructure.	£ 531,510.00	The sum of £531,510.00 was allocated but was not spent during the reporting period.

Detail	Value (£)	Additional Information
The total amount of money (received under any planning obligations) which was spent by the authority (including transferring it to another person to spend)	<b>£19,000.00</b>	See below for further details.
In relation to money (received under planning obligations) which was allocated by the authority but not spent during the reported year, summary details of the items of infrastructure on which the money has been allocated, and the amount of money allocated to each item.	<b>£ 531,510.00</b>	Please see Table 3 below for further detail.
In relation to money (received under planning obligations) which was spent by the authority during the reported year (including transferring it to another person to spend), summary details of:		
(i) the items of infrastructure on which that money (received under planning obligations) was spent, and the amount spent on each item	<b>£19,000.00</b>	Please see Table 4 for further detail.
(ii) the amount of money (received under planning obligations) spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part)	<b>£ Nil</b>	No money was spent on repaying money borrowed during 2021/22.
(iii) the amount of money (received under planning obligations) spent in respect of monitoring (including reporting under regulation 121A) in relation to the delivery of planning obligations	<b>£2,638.68</b>	This is a proportion of the sums paid by the developers on several the larger developments specifically towards the cost of monitoring compliance with S106 agreements.
The total amount of money (received under any planning obligations) during any year which was retained at the end of the reported year	<b>£4,297,079.21</b>	Total amount retained at the end of the year (including commuted sums – see below).
Retained money which has been allocated for the purposes of longer term maintenance (commuted sums).	<b>£148,996.03</b>	Amount of retained funds that are commuted sums for longer term maintenance.

Table 2 S106 Report 2021/22

**Table 3: S106 Funds Allocated but not Spent in 2021/22**

Permission Reference	Infrastructure Description	S106 Funds
0088/2015	Amington Community Woodland project	£331,510.00
0088/2015	Amington Community Woodland maintenance for 10 years	£200,000.00
<b>Total S106 Allocated but not spent in 2021/22</b>		<b>£531,510.00</b>

**Table 4: S106 Funds Spent in 2021/22**

Infrastructure Description	S106 Funds
Sustainable Urban Drainage System Monitoring on the former Golf Course site	£4,000.00
Final payment for new artificial grass pitch	£15,000.00
<b>Total S106 Spent in 2021/22</b>	<b>£19,000.00</b>

#### Further Notes

Staffordshire County Council is a signatory to any S106 Agreement that contains obligations for which they have responsibility, such as education and highways.

## 6.0. Tamworth Borough Council's Priorities towards Future CIL Expenditure

- 6.1. The Borough's Regulation 123 List was published in 2018, and details a series of infrastructure projects which the Council currently intends to be wholly or partly funded by CIL. This document can be found on our website at <https://www.tamworth.gov.uk/cil>.
- 6.2. Following a review of this list, it has been determined that Tamworth Borough Council's priorities towards future CIL spending remains unchanged from the previous IFS publication (2020/21). As such, regeneration projects will continue to form the priority for future strategic CIL expenditure, in order to support growth and development across the Borough.

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